eSafety Label - Assessment Form

Assessment form submitted by yasemin kurubacak for Cumhuriyet Ortaokulu - 27.01.2021 @ 00:15:10

Infrastructure

Technical security

Question: Are all of your school computers virus-protected?

> **Answer:** Yes, all school computers are virus-protected.

> They all have anti-virus programmes.

Question: Are filtering levels uniform across schools or do they depend on user profiles (teacher, pupil, admin staff, etc.) and their level of maturity/seniority?

> **Answer:** There is a basic level of filtering which blocks pornography, violent and illegal content.

> Our goverment gives a basic level of filtering for the net.You can't reach youtube and illegal content.

Pupil and staff access to technology

Question: Are mobile phones and other digital devices allowed in school?

> **Answer:** Some teachers allow mobile phones to be used in class as part of the class activity, due to the potential learning benefits mobile phones and digital devices can bring to the classroom.

> Only for some of learning activities if the teacher gets permission from the manager, because students can not bring devices and mobile phones to the classroom and can not open them

Question: What is the pupil/computer access in your school?

> **Answer:** There are specific computer labs, which can be booked by the teacher and the teachers make good usage of this option.

> Our school has two buildings and each building has got a computer lab and computers in it, it is not hard to book a lab, so we especially use the labs

Question: Are staff and pupils allowed to use their own equipment on the school WiFi network? How is this monitored?

> **Answer:** Staff and pupils are able to access the WiFi using their own personal devices. Use is governed by a robust Acceptable Use Policy, which is agreed and understood by all.

> But especially students don't bring devices to school and don't use the wifi, generally the stuff don't use the school wifi ,,they use their internet

Data protection

Question: How are staff and pupil passwords generated for access to your school system?

> **Answer:** All users are attributed a different password by the system.

The system gives different passwords and then they can change it if they want to change

Software licensing

Question: Do you have an agreed process for installing software on the school system?

> **Answer:** There are a few members of staff that everyone can ask to do this.

We have to be in contact with the ICT coordinator and teachers only they can do it.

Question: How is the software and license status managed?

> **Answer:** It is part of responsibility of the IT responsible to be able to produce an overview of software and license status at any moment.

our ICT coordinator

IT Management

Question: Once new software is installed, are teachers trained in its usage?

> **Answer:** Yes, when we roll-out new software, training and/or guidance is made available.

Our ICT coordinator gives training and also helps the teachers

Question: What happens if a teacher would like to acquire new hard/software for the school network?

> **Answer:** It is up to the head teacher and/or ICT responsible to acquire new hard/software.

the manager and ICT coordinator give the decisions

Policy

Acceptable Use Policy (AUP)

Question: Does your school have an Acceptable Use Policy (AUP)?

> **Answer:** Yes, there is an AUP which covers all members of the school community.

It is for all members

Question: How do you ensure the school policies are up to date?

> **Answer:** When changes are put into place at school that impact the policy, they are updated immediately.

Question: Are eSafety issues referred to in other school policies (e.g. behaviour, anti-bullying, child protection)?

> **Answer:** Yes, eSafety is an integral part of several school policies.

sure

Question: Does the school have a policy on the use of mobile devices / mobile phones?

> **Answer:** Yes.

for example we cant use them in the lessons..

Reporting and Incident-Handling

Question: Does your school have a strategy in place on how to deal with bullying, on- and offline?

> **Answer:** Yes, we have a whole-school approach, addressing teachers, pupils and parents. It is also embedded into the curriculum for all ages.

It is in the curriculum for all ages

Question: Are incidents of cyberbullying logged centrally?

> **Answer:** Not really, handling cyberbullying incidents is up to the individual teacher.

We will log if we have the esafety label

Staff policy

Question: What happens to a teacher's account onces s/he changes her/his role or leaves the school?

> **Answer:** The administrator is informed and immediately deactivates the teacher account or adjusts rights where possible.

The administrator deactivates the account

Question: Is there a School Policy that states how staff should behave online?

> **Answer:** Yes, we have regularly updated guidelines clearly laid out in the School Policy on this.

All teachers know about it.

Pupil practice/behaviour

Question: Does your school have a policy that states how pupils should communicate electronically at school?

> **Answer:** Yes, these are defined in the AUP and taught to pupils across the curriculum.

and our principal always reminds this to the teachers and students

School presence online

Question: Is someone responsible for checking the online reputation of the school regularly?

> **Answer:** Yes.

> Yes the ICT coordinator is responsible for this.

Practice

Management of eSafety

Question: Technology develops rapidly. What is done to ensure that the member of staff responsible for ICT is aware of new features and risks?

> **Answer:** The job description outlines that the member of staff responsible for ICT needs to keep up to date on technologies.

> She goes to trainings and conferences and also develops herself by searching,trying

Question: Is there one single person responsible for ICT usage and online access in your school?

> **Answer:** No, teachers are responsible for their pupils' use of ICT and their online safety and security.

> Especially the other ICT teachers, they also help to the teachers annd the coordinator a lot.

eSafety in the curriculum

Question: Do you include sexting and the school's approach to it in your child protection policy?

> **Answer:** Yes, sexting is referenced in the child protection policy and there are clear guidelines on how to deal with incidents.

> There are clear guidelines, they can't use such words

Question: Is the eSafety curriculum progressive?

> **Answer:** Yes.

> We think it is progressive

Question: Is eSafety taught as part of the curriculum?

> **Answer:** Yes, in the ICT curriculum.

> ICT teachers touch on it in their lessons, but also the other teachers talk about it in their lessons

Question: Are pupils taught about the risks of sexting?

> **Answer:** Sexting is not specifically mentioned but pupils are educated about the permanence of images and risks associated with the use of social media and digital images.

Extra curricular activities

Question: Do pupils do peer mentoring about eSafety?

> **Answer:** Yes, on a regular basis.

Sources of support

Question: Does the school provide eSafety support for parents?

> **Answer:** Yes, regularly.

Question: Are other school services involved in eSafety issues (e.g. counsellors, psychologists, school nurse)?

> **Answer:** Yes, we have a lot of support from them.

Staff training

Question: Are teachers trained on the topic of cyberbullying?

> **Answer:** Yes, every teacher.